

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT THE TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2 WILL MEET IN **REGULAR SESSION** ON MONDAY, SEPTEMBER 24, 2018 IMMEDIATELY FOLLOWING THE REGULAR MEETING OF THE TPC, TANGIPAHOA PARISH GOVERNMENT BUILDING, 206 EAST MULBERRY STREET, AMITE, LA.

**AGENDA
TANGIPAHOA PARISH
RURAL FIRE PROTECTION DISTRICT NO. 2
REGULAR MEETING SEPTEMBER 24, 2018**

CALL TO ORDER

ROLL CALL

PUBLIC INPUT - *Anyone Wishing to Address any Agenda Item*

ADOPTION OF MINUTES- Regular meeting dated August 27, 2018

HUSSER FIRE MATTERS

1. Approval to Purchase Hurst Combination Tool

WILMER FIRE MATTERS

2. Ratification of Full Time Positions

3. Approval to Surplus Assets

KENTWOOD FIRE MATTERS

4. Approval to Purchase an F-150 Off of State Contract

MONTHLY REPORTS AND REGISTERS

ADMINISTRATORS REPORT

OTHER FIRE MATTERS

ADJOURN

POSTED September 20, 2018

PUBLISHED DAILY STAR September 20, 2018

S/Carlo S. Bruno, President
T. P. Rural Fire District No. 2

S/Kristen Pecararo, Secretary
T. P. Rural Fire District No. 2

Backup material for agenda item:

Approval to Purchase Hurst Combination Tool

QUOTATION

RIVER COUNTRY RESCUE

Steve Bornkessel & Assoc., Inc
P. O. BOX 959, ALBANY, LA 70711
1-800-737-5297 / Fax: 225-567-5297
steve@rivercountryrescue.com

March 7, 2018

Rian Seibert
Glatfelter Claims Management
York, PA

Ref: Husser VFD Replacement combination tool.

Item: _____ Price:
Replacement models for ML-16C tool which is no longer manufactured and
has no repair parts available:

1 ea. SC757E2 combination tool, p/n: 362R542:	\$10,893.00
1 ea. MOC combination tool, p/n: 362R483:	\$7,545.00

Delivery: 4-6 weeks / fob: delivered / quote valid for 90 days.

Let me know if you need any more information.
Thanks,
Steve Bornkessel

RIVER COUNTRY RESCUE

Steve Bornkessel & Assoc., Inc.

P.O. Box 959

Albany, Louisiana 70711

Phone 800-737-5297 Fax 225-567-5297

Invoice

Invoice #: 4443

INVOICE DATE

August 30, 2018

BILL TO:

HUSSER FIRE DEPARTMENT

P.O. BOX 27

HUSSER, LA 70442

SHIP TO:

HUSSER FIRE DEPARTMENT

P.O. BOX 27

HUSSER, LA 70442

P.O. NUMBER	DATE SHIPPED	SHIPPED VIA	FOB	TERMS
DALE	8/30/18	OUR DELIVERY	SP	NET 30 DAYS

4

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	HURST SC757E2 COMBINATION TOOL <i>Replacement Jews from Insurance Claim from March. Deposited \$7045.00 to TPRFD #2 account under Husser back in March for this purchase.</i>	10,893.00	10,893.00

SUBTOTAL \$	10,893.00
SALES TAX	
FREIGHT, SHIPPING & DELIVERY	
BALANCE DUE \$	NO CHARGE
	10,893.00

Please make all checks payable to:

River Country Rescue

P. O. Box 959

Albany, LA 70711

*HUSSE VOLUNTEER ID
APPROVED: M'S DATE: 9/8/18*

Tangipahoa Parish Government Purchasing Form
Rural Fire Protection District No. 2
HUSSER Volunteer Fire Department
Phone: (985) 748-4914
Fax: (985) 748-4284

Date	PR Number	PO Number	Vendor No.	Vendor Name	Requested By	
9/12/2018				River Country Recre	D VERNON	
Stock No.	Item	Qty	Description		Unit Price	Total Price
	1	1	Huret 32757E2 Combination Tool		\$10,893.02	\$10,893.02
Account Code			Purpose of Requisition			
			Replacement jaws from insurance claim from March. 2 pgs			

pg 1

Approved by Chief: _____ 320-9697

Approved by Assistant Chief: _____ 687-8840

Approved by Treasurer:  _____ 974-5737

TPRFPD No. 2 Approval: _____

Backup material for agenda item:

Ratification of Full Time Positions

(Office)

TANGIPAOHA PARISH RURAL FIRE # 2 POSITION REQUISITION/APPROVAL TO HIRE FORM

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Fire Fighter Position Number: _____

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>50</u>	<input checked="" type="checkbox"/> Biweekly
<input checked="" type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

Recruiting Information:

Job Availability Date: 9-1-18

Recruiting Source desired: Job Posting Newspaper Files Other: _____

Approvals:

Chief: [Signature] Date: 8-31-18 Chairman Fire Board: _____ Date: _____

Dist. Councilman: _____ Date: _____ Board Commissioner: _____ Date: _____

New Hire Information: Complete this form before attending Fire Board meeting to request approval to hire.

Name of Person Hired: (please print) Steven Matthew Brown Date of Hire: _____

Compensation: 9.00 Per hour Per Year Other: _____ Start Date: _____

Date forwarded to payroll for processing: _____

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

Office

TANGIPAHOA PARISH RURAL FIRE # 2 POSITION REQUISITION/APPROVAL TO HIRE FORM

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Fire Fighter / Operator Position Number: _____

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>50</u>	<input checked="" type="checkbox"/> Biweekly
<input checked="" type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input checked="" type="checkbox"/> Non Exempt (Hourly)	

Recruiting Information:

Job Availability Date: Sept 1st 2018

Recruiting Source desired: Job Posting Newspaper Files Other: _____

Approvals:

Chief: [Signature] Date: 8-31-18 Chairman Fire Board: _____ Date: _____

Dist. Councilman: _____ Date: _____ Board Commissioner: _____ Date: _____

New Hire Information: Complete this form before attending Fire Board meeting to request approval to hire.

Name of Person Hired: (please print) Vernon Keith Gill Date of Hire: _____

Compensation: \$ 9.00 Per hour Per Year Other: _____ Start Date: _____

Date forwarded to payroll for processing: _____

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

Backup material for agenda item:

Approval to Surplus Assets

TANGIPAHOA PARISH RURAL FIRE #2 PROPERTY DISPOSAL FORM

A. REQUEST TO: (Check one)

1. Transfer to following property to another fire department (at no cost).
2. Transfer the following property to another department (at cost).
3. Act of donation to another public agency.
4. Surplus available for sale, advertisement, sealed bids.
5. Relieve the following property from responsibility/accountability due to: Trade in, Lost, Theft,
 Destruction, or Other Cause. (Documentation Required)
6. Relieve the following property from responsibility/accountability due to: Obsolescence, Un-repairable.
or No longer usable by department but still functioning.

B. HAZARDOUS EQUIPMENT: Check if any item listed has been used in conjunction with Hazardous, Radiological or Biological materials? Yes No; has the equipment been decontaminated or render safe? Yes No

C. Condition Code: N=New E=Excellent G=Good P=Poor S=Salvage X=Scrap

D. Dispositions Instructions: SA=Sold @ Auction AB = Advertise & Bid DL = Disposed Landfill AD=Donation
TC=Transfer @ Cost TNC= Transfer @ no cost

ID Tag No.	Full Description of Item(s)	Condition Code	Disposition Instructions	Present Location	Unit Cost
	Arctic Cat 4 wheel	G	AD		3500.00

*NV: Mark NV in unit cost box if the item is obsolete, un-repairable, or has no value.

Surrendering Department

Fire Department

Signature of Fire Chief

Effective Date of this Action

Contact Phone Number

Wilner
Mike Brinkman
7494787

DO NOT WRITE BELOW THIS LINE

FOR RELIEF FROM ACCOUNTABILITY

Report No. _____ Date _____ Fire Dept. Chief _____
(Dept+ Tag Number)

Approved Disapproved

Tangipahoa Parish Rural Fire # 2 Administrator

TANGIPAHOA PARISH RURAL FIRE #2 PROPERTY DISPOSAL FORM

A. REQUEST TO: (Check one)

1. Transfer to following property to another fire department (at no cost).
2. Transfer the following property to another department (at cost).
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TC=Transfer @ Cost TNC= Transfer @ no cost

ID Tag No.	Full Description of Item(s)	Condition Code	Disposition Instructions	Present Location	Unit Cost
	99 Sabarban	P	SA		3500.00

*NV: Mark NV in unit cost box if the item is obsolete, un-repairable, or has no value.

Surrendering Department

Fire Department Wilmer
 Signature of Fire Chief Mike Dasketa
 Effective Date of this Action _____
 Contact Phone Number 748-4787

DO NOT WRITE BELOW THIS LINE

FOR RELIEF FROM ACCOUNTABILITY

Report No. _____ Date _____ Fire Dept. Chief _____
 (Dept+ Tag Number)

Approved Disapproved

 Tangipahoa Parish Rural Fire # 2 Administrator

Backup material for agenda item:

Approval to Purchase an F-150 Off of State Contract

Base Vehicle Information
Special Service Vehicle
First Responders Only
SSV Package May Not Be Deleted

Contract Number	4400010201	Make	Ford
Line Number	14	Model	F-150 SSV
Delivery	60-120 Days	Code	W1C
MPG	City	Package	100A/66S
	15	HWY	Combined
			18

Vendor Information			
Vendor Contact	Mike Solomon	Vendor Name	Courtesy Ford
Vendor Phone	337-332-2145	Vendor Address	PO Box 160
Vendor Fax	337-332-5874	City, State, Zip Code	Breaux Bridge, LA 70517
Vendor Email	msolomon@courtesyautomotive.com	Vendor Number	310062165

Base Vehicle Information		Alternate Configurations	
All OEM standard options		3.5L EcoBoost V6 Engine	
5.5' Box		4WD	
SSV Package		LWB (6.5' Box)	
Engine:	5.0L V8 FFV		
Transmission:	6-speed automatic		
Click for vehicle information		Options available, see Order Sheet	
Manufacturer vehicle website		Order Sheet	

Available Colors			
Interior		Dark Earth Gray	
	(H5) Carbon		(N6) Lightning Blue
	(J7) Magnetic		(G1) Shadow Black
	(N1) Blue Jeans		(UX) Ingot Silver
Exterior			(YZ) Oxford White
			(PQ) Race Red
Warranties: 3 years/36,000 mile limited 5 year/60,000 mile powertrain			

This spreadsheet is not a purchase order

Instructions

- 1) Only one vehicle configuration may be entered on each Order Sheet. Use a separate Order Sheet for each different vehicle configuration being ordered. The listed configurations are the only configurations available. However, additional configurations may be added to the contract upon request. To request additional configurations, contact the dealer or OSP.
- 2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.
- 3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.
- 4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.
- 5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.

Ford F-150 SSV

State Contract Number	4400010201	Vendor	Courtesy Ford
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Base Vehicle

Vehicle Description	Order Code	Unit Price	Quantity	Extended Price
RWD Crew Cab with 5.0L V8 FFV Engine	W1C - 100A - 66S	\$ 25,091.00		\$ -

Optional Configurations

Description	Order Code	Unit Price	Quantity	Extended Price
RWD Crew Cab with 3.5L EcoBoost V6 Engine	W1C - 100A - 66S/99G/44G	\$ 25,990.00		\$ -
4WD Crew Cab with 5.0L V8 FFV Engine	W1E - 100A - 66S	\$ 27,235.00		\$ 27,235.00
LWB (6.5' Box) Crew Cab with 5.0L V8 FFV Engine	W1C - 100A - 66S/157WB	\$ 26,145.00		\$ -

Available Interior Colors

Medium Earth Gray	Dark Earth Gray
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Available Exterior Colors

(Z1) Oxford White	(G1) Shadow Black
(J7) Magnetic	(UX) Ingot Silver
(N1) Blue Jeans	(PQ) Race Red

Optional Equipment

Option Description	Option Code	Option Unit Price	Add Option	Extended Price
Additional Keys (4 Total)	AM	\$ 35.00		\$ -
Off Road Package** requires upgrade to equipment package 101A (\$1891). Pkg. includes: power windows/locks/keyless, sync handsfree phone/entertainment system, 4.2" screen with rear camera.	55A -101A	\$ 2,600.00		\$ 2,600.00

Class IV Trailer Hitch (std. w/ tow package)	53B	\$ 88.00		\$ 88.00
Max Trailer Tow Package (only available w/ Eccoboost engine config.)	53C	\$ 732.00		\$ -
Skid Plates (4WD)	413	\$ 148.00		\$ 148.00
Carpeting and Floor Mats	168	\$ 133.00		\$ 133.00
Full Coverage Rubber Floor Mats	47R	\$ 88.00		\$ 88.00
Spray-In Bedliner	96W	\$ 456.00		\$ 456.00
Trailer Tow Mirrors	54Y	\$ 364.00		\$ 364.00
Trailer Brake Controller	67T	\$ 253.00		\$ 253.00
Power Group (Power Windows and Doors)	85A	\$ 1,077.00		\$ -
Cruise Control	50S	\$ 207.00		\$ -
Daytime Running Lights	942	\$ 41.00		\$ 41.00
LED Warning Strobes	94S	\$ 621.00		\$ -
Trailer Tow Package	53A	\$ 456.00		\$ 456.00
Cost for Each Vehicle Plus Options			1 EA	\$ 31,862.00
Additional Costs				
0.35% Contract Administrative Fee				\$ 111.52
LA DEQ Waste Tire Fee (5 tires X \$2.00 each)				\$ 10.00
LA Safety Inspection Sticker - 2 Year				\$ 20.00
Total Cost for Each Vehicle			1 EA	\$ 32,003.52
Total Cost for All Vehicles				\$ -